



Jacob's Promise

Learn. Grow. Excel.

Jacob's Promise is looking for a highly qualified **Clinical Supervisor** who is aligned with our companies core values:

- Courage
- Authenticity
- Compassion
- Commitment
- Excellence
- Service
- Growth

In addition, we are looking for a candidate to assume the following responsibilities:

Administration

- Invest the time and resources necessary to diligently work to create a successful ABA therapy program at Jacob's Promise.
- Develop policies and procedures to assist with the flow of company processes and productivity
- Conduct weekly team meetings including, modifying behavior plan and program maintenance
- Conduct periodic performance reviews of technicians
- Develop new programs and perform ongoing adjustments to current programs as needed.
- Remain current and report updates on changes to BACB standards.
- Write performance evaluations of ABA Technicians
- May be responsible for interviewing and hiring of prospective staff.
- Available promptly to parents, senior therapist and staff by phone when there is an emergency or urgent need.
- Attend clinical meetings as necessary.
- Communicate with funding sources regarding client progress, reports, meetings, authorizations, etc.
- Review and sign off on technician SOAP notes.

Family Training

- Design and conduct family training programs, protocols, activities, and procedures and monitor the consistent implementation of procedures by parents

Clinical

- Conduct in-home evaluations, write evaluation reports, and create treatment plans
- Conduct Functional Behavior Assessments, write Behavior Intervention Plans, and provide ongoing plan updates and quarterly reports
- Conduct school consultations and write school behavior plans and curriculum modifications
- Represent family at IEP meeting
- Train and supervise technicians
- Design, collect, graph, analyze and report client data
- Collaborate with families, school staff, outside therapists, and the entire ABA team to ensure program consistency
- Provide field supervision to ABA Technicians as required for cases and as outlined with the BACB standards for supervision
- Develop and present periodic agency trainings for staff including creating e-courses for other professionals in the field.